



# centacare fraser coast

Community Support Services

## BECOMING A NEIGHBOURHOOD CARE VOLUNTEER

There are a number of steps involved in becoming a *Neighbourhood Care* volunteer.

- The first step is the completion and return of an \*application form.
- The second step is to attend an initial interview with the *Neighbourhood Care* co-ordinating staff.
- The third step is attending two mornings of quality orientation/training provided by Centacare (sessions are held at regular intervals during the year and we will notify you when the next ones will be held)
- The fourth step is attending a follow-up interview with the *Neighbourhood Care* coordinating staff.

These steps are to allow you time to decide if *Neighbourhood Care* is able to provide you with the type of volunteer work you wish to do.

\* Completion of the application form to be a *Neighbourhood Care* volunteer implies willingness to submit to a police records and criminal history checks.

## NEIGHBOURHOOD CARE PROGRAM

### APPLICATION FORM

*Please Print*

Date: \_\_\_\_\_ Title: Mr Mrs Miss Ms Other \_\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Ph No: \_\_\_\_\_

What are your Interests and or Hobbies?

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What are your skills and or previous experience? (If any)

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Availability constraints we should know about:

Existing work/volunteer commitments \_\_\_\_\_

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Family Considerations \_\_\_\_\_

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Health Problems \_\_\_\_\_

Please furnish the names of two people who can provide you with a character reference:

Name: \_\_\_\_\_

Phone No: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Name: \_\_\_\_\_

Phone No: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

*Orientation Training is Compulsory.*

*NB: Completion of this application form implies willingness to submit to a police records check.*

*Please: Either phone 07 4121 6410 for an interview or return completed forms to:  
Community Program Worker, Fraser Coast Neighbourhood Care, PO Box 204 Maryborough 4650*

**Please tick the area/s in which you wish to volunteer your time:**

**Visiting**

*Time:* Requires a commitment of a minimum of 2 hours per visit.

*Work:* As a volunteer providing social visits you would be matched with an elderly person or a person with a disability. You would visit them in their home to have a chat and give them social support.

**Assisted Shopping:**

|              |                    |         |                   |     |    |
|--------------|--------------------|---------|-------------------|-----|----|
| <i>Time:</i> | Once a week        | 2 hours | More than 2 hours | Yes | No |
|              | Once a fortnight   | 2 hours | More than 2 hours | Yes | No |
|              | Once every 3 weeks | 3 hours | More than 3 hours | Yes | No |
|              | Once a month       | 4 hours | -----             |     |    |

Days and times to be negotiated by client, volunteer and **Neighbourhood Care**.

*Work:* As a volunteer providing assistance with shopping, you would be matched with an elderly person or a person with a disability to pick them up, drive them to their destination then assist them with shopping, paying bills, visiting their doctor etc.

**Social Outings**

*Time:* Times and frequency will vary according to individual requirements.

*Work:* As a volunteer providing this service you would pick up and accompany clients who wish to attend social gatherings or recreational activities but are reluctant or unable to do so alone.

**Literacy:**

*Time:* Negotiated on an individual basis.

*Work:* As a volunteer providing assistance with literacy you would be required to help clients with letter writing, completion of forms, or any other tasks they may have difficulty with. This may also include reading newspapers, magazines, books etc to visually impaired clients.

**Social Activities/Excursions**

*Work:* As a volunteer in this area you would be responsible for organising and running social activities and/or excursions for clients as a group activity.

**Office Assistance**

*Time:* Negotiated on an individual basis.

*Work:* As an office volunteer you would be providing administration support to the part time coordinators of **Neighbourhood Care**.